

THE UNITED REPUBLIC OF TANZANIA  
**PRACTICAL SCHOOL OF JOURNALISM**

CELL: +255 764 377 747  
+255 719 406 048

WEBSITE: [www.psj.ac.tz](http://www.psj.ac.tz)  
E-mail: [psjournalism14@gmail.com](mailto:psjournalism14@gmail.com)



P. O. BOX 67457,  
TABATA- BARAKUDA  
DAR ES SALAAM

**A NACTVET FULL REGISTERED COLLEGE (REG/BTP/23)**

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This form should be completed using Block letters and returned to The Admission office

**WARNING**

*It should be noted that it is an offence to submit false information when applying for admission. Applicants who will be discovered to have submitted forged certificate or any other such information shall not be considered and appropriate legal action will be taken against them.*

**SECTION I: PERSONAL DETAILS**

SURNAME..... OTHER NAME(S).....

GENDER.....MARITAL STATUS.....

TRIBAL.....RELIGION.....

PERMANENT  
ADDRESS.....

TELEPHONE NUMBER.....

E-Mail Address.....

DATE OF BIRTH.....

PLACE OF BIRTH.....

NATIONALITY.....

CONTACT PERSON (During Emergency).....

RELATIONSHIP.....

TELEPHONE NUMBER.....

Do you have any kind of disability? Yes.....No.....

If yes, please mention the kind of disability you have.....

**SECTION II:**

**EDUCATION BACKGROUND**

Primary School.....

Year of Graduation.....

**CERTIFICATE OF SECONDARY EDUCATION**

School.....

Year of Graduation.....

Division.....

Examination Authority.....

**RESULTS**

S/N	SUBJECT	GRADE	REMARK
1.			
2.			
3.			
4.			
5.			
6.			
7.			
8.			
9.			

**ADVANCED CERTIFICATE OF SECONDARY EDUCATION**

School.....

Year of Graduation.....

Division.....

Examination Authority.....

**RESULTS**

1.	SUBJECT	GRADE	REMARK
2.			
3.			
4.			
5.			

**Other qualifications, for example CERTIFICATE/DIPLOMA or Equivalent**

Institution.....

Year of Graduation.....

Award.....

Award Board.....

**SECTION III:  
COURSE APPLIED**

The college provides the following course in both certificate and diploma: please indicate your choice below.

- Journalism & Mass Communication
- Public Relation & Marketing
- Nursery Teaching & Day care
- Secretarial Studies

**COURSE LEVELS:**

NTA LEVEL 5 & 6

NTA LEVEL 4

**(Indicate the course choice of your preferences)**

1<sup>st</sup> Choice.....

2<sup>nd</sup> Choice.....

**SECTION IV**

**SPONSORSHIP AND FEE STRUCTURE**

Indicate the type of sponsorship for your studies (Please tick one)

Government  Institution  Private

Give details of your sponsor (s) and the letter of commitment (where applicable)

FULL NAME	JOB	ADRESS	TEL.NO	RELATIONSHIP

**FEE STRUCTURE:**

S/N	PROGRAMME	PROGRAMME DURATION	TUITION FEE	INSTALMENTS			
				1 <sup>st</sup> semester	2 <sup>nd</sup> semester	3 <sup>rd</sup> semester	4 <sup>th</sup> semester
1.	DIPLOMA	2 years	2,000,000	500,000	500,000	500,000	500,000
2.	CERTIFICATE	1 year	1,000,000	500,000	500,000		
3.	SHORT COURSE	4 months	400,000	200,000	200,000		

**ADMINISTRATION COST**

S/N	PROGRAMME	GRADUATION	QUALITY ASSUARANCE	DEPRECIATION FEE	NACTE REG.	APPLICATI ON FORM	TOTAL PER YEAR	INSTALMENTS	
								1 <sup>st</sup> semester	2 <sup>nd</sup> semester
1.	DIPLOMA	50,000	30,000	50,000	20,000	20,000	<b>170,000</b>	85,000	85,000
2.	CERTIFICATE	50,000	15,000	25,000	20,000	20,000	<b>130,000</b>	65,000	65,000

**HOSTEL:** Hostel fee is 400,000/= per year, where by a student must pay prior, the half of the total money. **NOTE:** The hostel fee doesn't cover the meals expenses.

**APPLICATION FORM ATTACHMENTS**

**The following particulars must be attached with your applications (If application is to be considered)**

1. One well filled application form.
2. Four coloured passport size
3. One copy of O' Level/ A 'Level certificate or equivalent qualifications

**SECTION V:**

**STUDENT DECLARATIONS**

I declare that all information given in this form is collect and ready to take any obligation regarding false information whatsoever

Signature of the applicant..... Date.....

**FOR OFFICE USE ONLY**

**Application form has been received by the Admission officer.**

Name of the officer.....

Signature.....

Comments by Admission Officer.....

## GENERAL INSTRUCTIONS

### 1. TUITION FEES

- i. All students are supposed to deposit their tuition fees and Hostel fees one week before the date of opening the college to **PRACTICAL SCHOOL OF JOURNALISM** Account number **015C913397100 CRDB BANK** and submit their respective **Pay in slips** to the college BURSAR right after arrival at the college.
- ii. For students enrolled for the Ordinary Diploma (NTA LEVEL 5) programme the tuition Fee is **1,000,000/=** and **170,000/** for Administration cost per year. Admission will only be secured after a student has paid at list **Tshs. 500,000/=** for Tuition fee and **Tshs. 85,000/=** for Administration cost
- iii. For students enrolled for Certificate (NTA LEVEL 4) the tuition fee is **Tshs 1,000,000/=** per year and 130,000 for Administration cost. Admission will only be secured after student has paid atlist **Tshs. 500,000/=** for Tuition fee and **Tshs. 65,000/=** for Administration cost
- iv. **A4 Paper One Ream**

### OTHER REQUIREMENTS

a) **Hostel is available in request.**

Student that requires this facility must inform the College soon after receiving their admission letter in order to secure a chance. Hostel expenses is **Tshs 150,000/** per semester. **NB: That amount does not cover meal allowance.**

- c) During registration, all students shall be required to produce their original academic certificate OR transcripts for verification purposes.

**NOTE: The College reserves the right for admission and the right to vary the fees and other payments at any time.**

**YOU ARE WARMLY WELCOME**